

To promote safety and avoid traffic congestion, we ask parents to observe the following procedures when dropping off or picking up their child at school. Please note:

- Students may not enter the school before 8:00 a.m.
- We do not provide supervision on playgrounds or parking lots before or after the school day.
- After school, students who do not ride buses will walk home or will be picked up by parent/guardian in the east driveway by the main office.

## **Bus riders:**

• Buses drop off and pick up in front of the school in the half circle, using doors 3 and 4.

## Visitors during the school day:

• Use door #1 and ring into the main office to check in. Other doors are locked during the day.

## **Non-Bus Riders:**

- Walkers and students being dropped off/picked up before or after school should avoid congestion with the buses in the bus circle at the front of the school.
- Parents or visitors need not enter the building during pick up or drop off times.
- Before school:
  - o Use door #1, #2 (all grades), or door #7 (only for Jr. K, Kindergarten, or Jr. Warriors)
- After school:
  - o Walkers will wait in the school until all buses leave before being dismissed.
  - o Students getting picked up will be brought to the east sidewalk by the main office and dismissed in a controlled manner to their parent's vehicle by school staff.
  - o Jr. Warriors use door #7 for picking up after 3:30.

## Jr. Kindergarten drop off/pick up during mid-day:

- Use door #7 for dropping off or picking up your child.
- Door #7 will be unlocked and monitored by staff at appropriate times.