



**School District of Clear
Lake
Activity Code
for
Participants and Parents**

2016-2017 School Year

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SCHOOL DISTRICT OF CLEAR LAKE BOARD OF EDUCATION

Greg Friendshuh President
Brent Anderson Vice President
Peter Wleczorek..... Clerk
Nettie Groat..... Treasurer
David Scheuermann..... Member

ACTIVITY CODE COMMITTEE MEMBERS (2004/05)

Wayne Whitwam.....Principal
Michael Wilson.....Guidance Counselor
Patti Wyss.....Athletic Director
Mike Larson.....Faculty Representative
Jacki Marlett, Cindy Soderberg,
Heidi Shafer, Lori DeBoer, Paul Warner.....Community Members
Preston Nelson and Amanda Koerper.....Student Representatives

REVISION COMMITTEE (spring/summer 2006)

Brad AyerElementary Principal
Patti WyssAthletic Director
Mike Larson, Kent HughesFaculty/Coach
Fay Anderson, Dan King, Paul WarnerCommunity Members
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REVISION COMMITTEE (summer 2009)

Patti WyssAthletic Director
Chris PetersenPrincipal
Tom AasmundrudSchool Board Member
Kent HughesFaculty/Coach
Mike LarsonFaculty/Advisor
Paul Warner, Fay AndersonParent/Community Members
Brent Anderson, Laurie MaraParent/Community Members
Phylcia Fehlen, Richard WehmasStudent Representatives

School District of Clear Lake Activity Code for Participants and Parents

EDUCATIONAL PHILOSOPHY

The School District of Clear Lake believes that one of the primary purposes of education is to provide each student with the values and training necessary to lead a rewarding and happy life. The activities program is an integral part of this process as it provides certain opportunities and emphasizes definite aims which are difficult to duplicate in other school experiences. It is the desire of the District to generate a program of activities that will provide opportunities for the youth of this community to develop the proper ideals of sportsmanship, ethical conduct and fair play. Participation in this school program is a privilege for which every student should be willing to meet the challenges deemed necessary to fulfill these ideals. It is with this in mind that the Clear Lake School District Activity Code has been established.

OBJECTIVES

1. To develop within the students the determination and dedication necessary to complete their chosen goals.
2. To develop the self-discipline necessary for a successful life.
3. To develop a willingness to place the good of the group before desires of the individual.
4. To teach that a consequence follows the violation of a rule.
5. To provide a "whole school" interest and activity that will develop school pride in all students.
6. To provide opportunities to exemplify and observe good sportsmanship.
7. To provide the opportunities for developing lasting friendships, both with teammates and opponents.

EXPECTATIONS

The privilege of participating in co-curricular activities is extended to all students providing they are willing to assume certain responsibilities. The participant's greatest responsibility is to be a credit to him/herself, parents, school and community. Remember, it is an honor and a privilege to participate and represent the school in various activities. For every privilege and right a participant has, he/she also has a corresponding duty or responsibility. Therefore, it is required that all participants:

1. Display high standards of social behavior.
2. Display outstanding sportsmanship.
3. Display proper respect for those in authority, including administration, teachers, coaches, officials and other school personnel.
4. Display a real spirit of cooperation.
5. Dress with special care when attending a contest away from home.
6. Use language which is socially acceptable. **(2)**

CO-CURRICULAR ACTIVITIES CODE PROCEDURE

The co-curricular activities are grouped into two (2) categories and are governed by codes as described below. Students who are members of both groups will serve suspensions in both groups.

GROUP A

Basketball	Softball
Baseball	Track
Dance/Cheer	Volleyball
Football	Wrestling
Golf	Hockey

CODE

*WIAA Eligibility Code

*School District of Clear Lake Co-Curricular Activities Code

GROUP B

Student Council	Power Lifting	FFA
Marching Band	Class Officer	FCCLA
National Honor Society	Color Guard	STS
Pep Band	Destination Imagination	SNAPP
Drama	SPARK peer tutoring	Science Olympiad
Quiz Bowl	Ski Club	

(Any new co-curricular activities that may be added by approval of the School Board will also be governed by the Code.)

CODE

*School District of Clear Lake Co-Curricular Activities Code

All activities that are considered an academic requirement for a class are exempt from code consequences.

ELIGIBILITY

I. GROUP A

- A. A high school student must be under the age of 19 before August 1 of each school year.
- B. A middle school student must be under the age of 15 before August 1 of each school year.
- C. A student must be a full-time student in an approved program working towards a "Clear Lake High School" diploma. Full-time student is defined further in the WIAA Handbook.
- D. A student may not participate in a sport outside of school at the same time they are participating in that sport in school.

- E. WIAA Physical or Alternate Year Card is required for students participating in interscholastic athletics. Exams taken after April 1st are good for the following two school years. Exams taken before April 1st are good for the remainder of the school year and the following school year. In years when a physical exam is not required, a WIAA alternate year athletic permit card must be turned in.
- F. Co-Curricular Activities Code signed by both student and parents which indicates an understanding of the activity code. This will be kept on file in the high school office.
- G. Emergency Medical Card signed annually by both student and parents, which serves as consent to treat in case of emergency. Each participant must turn in this card before the first day of practice.
- H. Baseline Concussion Testing is required for all athletes every other school year before they are allowed to participate in practice for their respective sport(s). Opportunities for approved testing by trained personnel will be provided by the school.

GROUP B

- A. Students in all groups will be governed by state association guidelines for regional and state competition.
- B. Co-Curricular Activities Code signed by both student and parents, which indicates an understanding of the activity code. This will be kept on file in the high school office.

ACADEMICS

I. GROUP A & B

- A. Standards
 - 1. A student in grades 6-12 may not have any F's during a grading period as determined by quarter grades.
- B. Guidelines
 - 1. Eligibility for all fall and summer activities shall depend on grades earned in the previous spring marking period.
 - 2. Students who are under academic suspension are expected to attend practice like other team members with the approval of the athletic director and the parents.
 - 3. Students are responsible for any schoolwork missed due to co-curricular activities. They are expected to make every effort to contact the instructor prior to the absence.
 - 4. A student regains eligibility immediately if incompletes are made up within two weeks after a grade-reporting period.
 - 5. Grades of incomplete become F's if not made up in 10 school days.

C. Process for Regaining Academic Eligibility

1. A student not meeting grade standards shall be ineligible for competition or performances for a period of not less than 15 consecutively scheduled school days, including at least one (1) competition. The 15 day count shall begin after all grades have been posted to the office by teachers. Grades will be posted by the end of the second teacher work day after a quarter has ended. Academic eligibility will be determined, and the next student contact day shall be Day 1 of the 15.

A student may be reinstated if at the end of the ineligible period he/she is passing all classes in the new grading period and has made up all incomplete(s) from the last grading period. If the student is still ineligible after the first 15 day period, the student will be responsible for printing a grade sheet and returning it to the athletic director or high school principal to verify when he/she is passing all classes. The coach/advisor will not reinstate the student until they get confirmation from the athletic director/high school principal.

2. Summer activities will follow the WIAA standard of 21 consecutive calendar days.
3. For students in fall activities in which the date of earliest allowed competition is before the first day of the school year:
 - a. the minimum ineligibility period shall be the lesser of:
 1. 21 consecutive calendar days, beginning with the date of earliest allowed competition in the sport. (or)
 2. One-third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction).
 - b. A student may NOT erase ineligibility status related to the 4th quarter of the year through summer school or correspondence courses.

ATTENDANCE

I. GROUP A

- A. An unexcused absence of one or more class periods during a sport season makes a student ineligible for the next contest unless there are extenuating circumstances as determined by administration.
- B. A student must be present for at least one/half of the school day (four class periods) to participate in practice or a scheduled contest on that day unless pre-approved by administration.
- C. Unless there are extenuating circumstances, as determined by the athletic director or a principal, a student is also required to be in class at the start of the day after an athletic contest. If the student is not present then they cannot participate in that day's practice and/or game.

D. Attendance is required at scheduled practice and games. Students/athletes should obtain advisor/coach approval prior to practice of event if he/she must be absent.

II. GROUP B

- A. An unexcused absence of one or more class periods during the week of a competition/performance makes a student ineligible for that week's competition/performance unless there are extenuating circumstances as determined by administration.
- B. A student must be present for at least one-half of the school day (four class periods) to participate in practice or a scheduled contest on that day unless pre-approved by administration.
- C. Unless there are extenuating circumstances, as determined by administration, a student is required to be in class at the start of the day after a competition/performance. If the student is not present then they cannot participate in that day's after school activity.
- D. Attendance is required at scheduled practices and events. Students should obtain advisor approval prior to practice or event if he/she must be absent.

TRANSPORTATION TO AND FROM CO-CURRICULAR ACTIVITIES

GROUP A & B

When participating in a school-sponsored co-curricular activity, students must ride to and from the event on a school vehicle with their team or group. With prior approval from the coach or advisor, students may be given permission to ride home with their own parents. Parents must speak to the coach or advisor face-to-face before taking their student with them. Any other exceptions to this rule must be approved in advance by administration.

FOR GROUP A ONLY – DUAL PARTICIPATION/ATHLETIC INJURIES

I. DUAL PARTICIPATION

A. Athletes cannot participate in more than one sport at the same time in the same season.

ATHLETIC INJURIES AND THEIR CARE

A. All injuries must be reported to the supervising coach immediately. The coach will file the appropriate injury report within 48 hours. The injury reports should be turned over to the office immediately.

- B. In the case of any emergency, students will be sent to the nearest hospital, unless parents have indicated a specific hospital for treatment.
- C. The athletic office should be informed by parents/guardians, prior to participation, of an athlete who has any special medical problems.
- D. If an injury has been discovered after the athlete has returned home from a practice or competition, the coach should be notified as soon as possible.

CONDUCT RESULTING IN VIOLATIONS

I. GROUP A & B

- A. Use, possession, buying or selling of: drugs, alcohol, tobacco products, inhalants, other illicit substances, or their look-alikes.
- B. Willful representation of the use, possession, buying or selling of the above mentioned substances.
- C. Misuse of over-the-counter or prescription medications.
- D. Knowingly enter a vehicle that is transporting alcoholic beverages and/or illicit substances unless he/she is under the direct supervision of his/her parents or legal guardians.
- E. Attendance and lingering at parties/events where drugs, illicit substances, and/or alcohol are being consumed/taken by minors is prohibited; **students must leave such events upon awareness of such activities.** (Attendance at family gatherings, sponsored by parents where use of alcohol by legal adults is occurring is not considered a violation. These exceptions include such logical events as family weddings, graduation parties, and similar occasions. This does not, however, allow use or possession of alcohol or drugs by any student under this Code.)
- F. Violation of any of the Wisconsin Criminal Statutes in the following chapters (see Appendix I); further they shall not be in violation of any municipal, county ordinance or laws of other jurisdictions in conformity with the previous listed statutes. It is not necessary for a student to have been issued a citation to be considered a violation.
- G. Willful and/or persistent disrespectful behavior may result in loss of eligibility. This also includes school events, home or away.

- H. Violation of contest or game regulations established by the WIAA which cause ejection from an athletic contest may result in missing one (1) additional interscholastic contest. The final decision will be made by the athletic director or administration.
- I. A student is ineligible to participate in practice or a contest while serving an out-of-school suspension. A student may attend but not participate in practice or a contest on the day they serve an in-school suspension.

GUIDELINES FOR CONDUCT VIOLATIONS

- I. **GROUP A & B**
 - A. IN SPORT/ACTIVITY SEASON VIOLATION-suspension application described on pages 8 & 9.
 - B. OUT OF SPORT/ACTIVITY VIOLATION-suspension begins first day of practice.
 - C. With each and every violation, the student's parent(s)/guardian(s) shall be notified by the athletic director or administration. A conference can be scheduled at the parent's or student's request after any violation.
 - D. If a violation occurs on a specific group activity, and if the specific individual(s) responsible for a violation are not identified, administration then has the right to take action against the entire group.
 - E. There is a due-process procedure that is outlined in this document.
 - F. The school board reserves the right to suspend any and all activity in co-curricular participation where felony cases are involved.

CONSEQUENCES OF CODE VIOLATIONS – GROUP A

Violation	Offense	Consequence	Alternative
<ul style="list-style-type: none"> * Use, possession, buying or selling of: drugs, alcohol, tobacco products, E-Cigarettes, inhalants, other illicit substances, or their look-alikes. * Willful representation of the use, possession, buying or selling of the above-mentioned substances. * Misuse of over the counter or prescription medications. * Knowingly enter a vehicle that is transporting alcoholic beverages, etc. * Attendance and lingering at parties where drugs/illegal substances are being consumed by minors. * Violation of Wisconsin Criminal Statutes. 	1st	Suspended from competition for 1/3 of the season. If a student refers him/herself before being reported to school officials, the suspension may be for 1/4 of the season. One year probation.	
	2nd	Suspended from competition for one season . One year probation.	Suspended from competition for 50% of season if student and family obtains a professional assessment and follows all recommendations. Verification of successful participation will be required for reinstatement. One year probation.
	3rd	Suspension from practice and competition for one calendar year . At the end of the one year suspension, the student may return if he/she agrees to submit him/herself to the professional assessment and subsequently follows through with its recommendation. Verification will be required. One year probation.	Suspended for one sport season if student and family obtains a professional assessment and follows all recommendations. Verification of successful participation will be required for reinstatement. One year probation.

Violation	Consequence
* Willful and/or disrespectful behavior which is disruptive to or interferes with the learning environment.	Suspension from next competition
*Violation of contest/game regulations established by the WIAA which cause ejection from an athletic contest	Suspension from next competition
*Unsportsmanlike conduct penalties or fouls during a competition	Will be reviewed and may be subject to 1 competition suspension at the discretion of the coach and the athletic director
*Unexcused Absence	Suspension from next competition

CONSEQUENCES OF CODE VIOLATIONS – GROUP B

Violation	Offense	Consequence	Alternative
<p>* Use, possession, buying or selling of: drugs, alcohol, tobacco products, E-Cigarettes, inhalants, other illicit substances, or their look-alikes.</p> <p>* Willful representation of the use, possession, buying or selling of the above-mentioned substances.</p> <p>* Misuse of over-the-counter or prescription medications</p> <p>* Knowingly enter a vehicle that is transporting alcoholic beverages, etc.</p> <p>* Attendance and lingering at parties/events where drugs, illicit substances, and/or alcohol is being consumed by minors.</p> <p>* Violation Wisconsin Criminal Statutes.</p>	1st	<p>Suspended from ALL activities for a period of FIFTEEN (15) Activity days. Suspension will include all practices, rehearsals, competitions/performances, meetings and travel with the group for the specified number of days. An Activity Day is defined as a school day and/or days of scheduled activities which the student will miss. If the student refers him/her self before being reported to school officials, the suspension may be reduced to 10 activity days. One year probation.</p>	
	2nd	<p>Suspended from ALL activities for a period THIRTY (30) Activity Days. One year probation.</p>	<p>A student who is found in violation and then agrees to submit him/herself to the professional assessment and to follow the assessment recommendations will be suspended for FIFTEEN (15) Activity Days.</p> <p>*Verification of successful participation will be required for reinstatement. One year probation.</p>
	3rd	<p>Suspension from ALL activities for ONE CALENDAR YEAR. At the end of the one year suspension, the student may return if he/she agrees to submit a professional assessment. Verification must be provided. One year probation.</p>	NONE

Violation	Consequence
* Willful and/or disrespectful behavior which is disruptive to or interferes with the learning environment.	Suspension from next competition/performance
* Unexcused Absence	Suspension from next competition/performance

Clarifications:

- * Length of season will be determined by contest DATES (including regionals). Maximum number of contest dates is dictated by the WIAA.
- * All levels of regional competition will be considered one contest date. As dictated by the WIAA, an athlete who is ineligible for regionals is ineligible for the entire tournament season.
- * If a suspension cannot be completed in the current sport season, the remainder of the suspension % will be applied to the next season of participation.
- * Probation accumulation will not carry over from junior high to high school.
- * Probation: if the second violation occurs one calendar year after the first violation, then it shall be treated as the first violation. The same will be true for all subsequent violations.
- * All suspensions must be served before continuing activities.
- * Administration is defined as high school principal, elementary principal, or superintendent.

ENFORCEMENT PROCEDURES

1. The Clear Lake School District recognizes the enforcement of its Activity Code must follow procedures designed to minimize the chance of error and maximize the opportunity for interested persons to be heard. To that end, the procedures set forth hereafter provide to the parents, the students and the district, a vehicle to assure fairness and, to the extent possible, accuracy in resolving questions under this code.

A. An investigation will be conducted if there is reasonable suspicion that a violation has occurred. Any information or evidence considered to be credible/valid shall be considered by the athletic director/administration for investigation. The district will not consider anonymous written or verbal reports, but it will consider anonymous pictures or videos. This includes, but is not limited to, pictures/videos which appear on the internet, email, or other electronic media.

Individuals who observe or have reliable information about a violation of the Code are to report it to the athletic director/administration. Individuals who report information must provide specific names, dates, times, and infractions in writing and sign the statement. If such information cannot be substantiated on the basis of subsequent investigation, it will be treated as rumor.

B. If during the course of an investigation, the athletic director/administration believes that a violation has occurred, they shall inform the student and the parents/guardians. The advisor/coach should also be informed.

- C. If the student does not plead guilty but the athletic director **and** administration finds the student guilty of the charge based on the evidence, the student will be informed within one (1) working day of the decision, and written notification will be mailed to the parent(s)/guardian(s). If the athletic director and administration do not concur that there is sufficient evidence, the charge will be dropped.
- D. If the student or parent(s)/guardian(s) is not satisfied with the decision of the athletic director and administration, he/she may appeal the decision.
- E. Suspension may be served in any WIAA program providing the student successfully completes the entire season.

APPEAL PROCEDURES

- A. If the student or parent(s)/guardian(s) is not satisfied with the decision of the athletic director and administration he/she may request an appearance before the activity board. He/she must make the request in writing to the athletic director and administration within one (1) student contact day from the notification of decision rendered by the athletic director and administration. If the student does not request appearance before the one (1) student contact day limit, the appropriate penalty for that violation will be enforced.
- B. The athletic director/ administration shall arrange the activity board meeting within three (3) student contact days after receiving the request to appeal.
 - 1. The student and parents/guardians shall be provided with written information involving the charges against him/her.
 - 2. The student shall have the right to present a defense against the charges, and to present evidence in his/her behalf.
- C. Students will not be eligible to participate in athletics/activities while appealing to the activity board.
- D. The makeup of the activity board will be one (1) community member, two (2) uninvolved teachers, two (2) uninvolved student council members. One member of this group will act as the activity board "chair" for the duties listed below.
- E. An administrator or athletic director not involved in the presenting of evidence shall serve as an unbiased chairman of the proceedings.
- F. The duties of the activity board chairman for the proceedings are
 - 1. To ensure that all proper procedures have been followed to warrant board action.
 - 2. To furnish all board members with the documents that led to the disciplinary action.

3. To advise the board and the accused of the specific issue to be resolved.
4. To notify the accused and his/her parent(s)/guardian(s) of the results of the board's action and the penalty in accordance with existing extra-curricular policies.
5. To exercise veto power when he/she is not assured that there has been substantial compliance with established procedure as outlined in this document. If veto is exercised and additional information is needed, a board may be reconvened within two (2) school days.

G. The duties of the activity board chair are:

1. To insure that discussions and questions be properly and completely aired before a vote is taken.
2. To conduct a secret ballot at the conclusion of the discussion and question period.
3. To announce the result of the balloting to the chairman of the proceedings.

H. Present at the proceedings may be the student(s), their parents/guardians, and a chosen representative. Witnesses may be called into the proceedings as necessary.

I. The proceedings of the hearing will be recorded in a written record and kept on file in the office.

APPENDIX I – Wisconsin Statutes

Wisconsin Criminal Statutes in the following chapters: Chp. 125 Alcohol Beverages; Chp. 161 Controlled Substances Act; Chp. 939 Crimes-General Provisions; Chp. 940 Crimes Against Health and Safety; Chp. 943 Crimes Against Property; Chp. 944 Sexual Morality; Chp. 945 Gambling; Chp. 946 Crimes Against Government; Chp. 947 Disorderly Conduct; Chp. 948 Crimes Against Animals. They shall not violate Wisconsin Traffic Statutes 346.63 Operating Under Influence of Intoxicant/Other Drug; 346.63 (M.) Absolute Sobriety; 346.93 Minor Transport; 346.935 Open Intoxicants by Driver/Occupant.

APPENDIX II- INELIGIBLE PERIODS

Number of Contest Dates In A Season	Number of Contest Dates Ineligible		
	25%	33%	50%
8	2	3	4
9	2	3	5
10	2	3	5
11	3	4	6
12	3	4	6
13	3	4	7
14	4	5	7
15	4	5	8
16	4	5	8
17	4	6	9
18	5	6	9
19	5	6	10
20	5	7	10
21	5	7	11

Tournament games not sponsored by the school and/or scrimmages do not count as a contest. It will be determined by the coach and administration if an ineligible athlete may or may not participate in a scrimmage.

2016-17 SCHOOL YEAR
SCHOOL DISTRICT OF CLEAR LAKE CO-CURRICULAR PLEDGE

A student will not be allowed to participate in any co-curricular activities until this page is signed by the appropriate individuals and on file in the office.

I have read and understand the rules and regulations as stated in the School District of Clear Lake Activity Code. I agree to abide by its' requirements/provisions, and I understand that any violation by me to any of these standards shall result in the consequences contained within this Code.

Student Signature

As a parent/guardian of a member of a School District of Clear Lake co-curricular activity, I have read and understand the contents of the Co-Curricular Code. I agree to support its standards, and I understand that any violation on the part of my child to any of these standards shall result in the consequences contained within this Code.

Parent/Guardian Signature

Date _____

Student Last Name _____

Student First Name _____

Graduation Year _____